



## **SUFFOLK COUNTY DISTRICT ATTORNEY'S OFFICE DISTRICT ATTORNEY RACHAEL ROLLINS**

### **Request for Proposals for Drug Diversion Coordinator**

#### **Purpose**

The Suffolk County District Attorney's Office (SCDAO) requests proposals to provide pre-arraignment case-management and recovery support services for non-violent, juvenile, and young adult drug offenders. Our office is committed to providing alternatives to prosecution where appropriate. With funding through the Commonwealth's Drug Diversion and Education Fund we can expand our diversion work to include an intentional focus on those dealing with substance use disorder as well as increase the age of individuals served from 18 to 24.

#### **Project Scope**

SCDAO will partner with a community-based organization to provide pre-arraignment case assessment and management for juvenile and young adults with substance use disorder. We will identify the division(s) of the Boston Municipal, Juvenile or Chelsea District courts best served based on the need and current availability of resources. The SCDAO will fund the partial salary of the case manager, at a rate of no more than \$45,000, while the partner agency would be responsible for benefits with SCDAO. The case manager would be considered an employee of the agency and a contractor for SCDAO, splitting their time between the partner agency location and the identified courthouses.

The case manager will work with Assistant District Attorneys and Victim Witness Advocates assigned to the courts to identify individuals who meet SCDAO criteria for diversion. The case manager will have the additional responsibilities of providing evaluation and coordination of services. The SCDAO will seek a partner with the internal capacity to provide a full array of supplementary services including recovery coaches. To ensure that care is individualized the case manager would also be expected to make referrals to various agencies and services throughout Suffolk County as needed.

The partner agency agrees that the SCDAO will be an equal partner in the selection and hiring of the case manager. The SCDAO will provide \$45,000 in June 2020 for the employment of the case manager. Should the partnership flourish and should funds be available next fiscal year, the SCDAO may offer the partner organization the opportunity to renew the grant in 2021.

#### **Outcomes**

- Connect young adults with substance use disorder to appropriate care and resources in the community
- Offer treatment or recovery support services as an alternative to incarceration
- Promote recovery, wellness, and healthy lifestyles

- Support individuals' accessibility to a continuum of care that includes rehabilitation services
- Increase community safety and wellbeing by providing treatment and support to members of the community suffering from substance abuse disorder

### **Deliverables**

- Treatment plans are created for each referral and in collaboration with the individual referred
- Treatment plans may include, but shall not be limited to, inpatient, outpatient and step-down recovery services
- Case manager is providing consistent (bi-weekly minimum) follow up with individuals and providing updates to all parties including but not limited to; the assigned ADA, defense counsel, and probation.

### **Eligibility**

We will be seeking a partner with the internal capacity to provide recovery coaches, as well as other treatment options. We will convene a subcommittee of community and internal volunteers to review and choose the best partner. The selected partner will meet the following minimum requirements:

- Community-based agency within Suffolk County which includes the cities of Boston, Chelsea, Revere and Winthrop
- Extensive experience (more than five years) in providing services and referrals for substance abuse
- In-house services provided including; recovery coaches, licensed social workers or clinicians, and LADC certified counselors
- Be an approved DPH provider

### **Timeline**

- The RFP will be issued May 11, 2020
- Proposals will be due in June 5, 2020
- Partnership announcements will be made in June 2020
- Case Manager should be assigned by September 2020

### **Application Submission Information:**

The following elements **MUST** be included in the application submission for an application to meet the basic minimum requirements to advance to peer review and receive consideration for funding:

- Program narrative
  - Mission statement
  - Description of services provided by agency
  - History of program providing community based services
  - Service delivery proposal
- Letter of support from agency leadership
- Verification as DPH provider

### **Funding Award Information**

- Funding amount \$45,000
- Number of awards 1
- Funding period July 1, 2020-June 30, 2021